

## – Call for Expressions of Interest – 2024 8<sup>th</sup> Martial Arts Open School

International Centre of Martial Arts for Youth Development and Engagement under the auspices of UNESCO (ICM) is seeking expressions of interest from registered organisations to partner in implementing 2024 8<sup>th</sup> Martial Arts Open School to promote young people's physical and emotional development through providing martial arts training. We look forward to project proposals from interested and eligible agencies who will implement the project.

26 February 2024  
Secretary General, ICM

### Project Overview

- Programme: 2024 8<sup>th</sup> Martial Arts Open School
- Main activities
  - Martial arts training (70%)
  - Lectures and educational activities (30%)
- Period: from June to September, 2024 (tentative)
  - Two or three days a week, 8 to 12 weeks programme
- Number of participants: 150 – 200 students
- Age range: primary to secondary and high school students
- Funding source: ICM
  - The maximum amount of funding per proposal will be around 12,000,000 KRW (approx. 8,900 USD)
  - Estimated costs in your proposal will be considered, adjusted and confirmed after discussion

### □ Scope of the Work

- Project preparation (programme design, purchasing training stuff and supplies, arranging training venue, hiring personnel, public communication, gathering participants, etc.)
- Project implementation (operating martial arts training and educational activities, drafting reports, tracking participants' attendance, etc.)
- Project monitoring and evaluation (participant surveys, physical and psychological tests, etc.)
- Communication and reporting (budget management, drafting reports, taking photos and videos, etc.)
- Any other requested tasks involved in hosting the Open School project

**Eligibility**

- Be an organisation or an entity officially approved and registered by national authorities
- Have at least three years of project implementation in youth education, martial arts, sports, international development, or in another relevant field
- Have at least three permanent staff members to operate the Open School project
- Have no previous experience of hosting the Martial Arts Open Schools with ICM

**Submission of expression of interest**

- Application period: Monday 19<sup>th</sup> February - Sunday 10<sup>th</sup> March, 2024 24:00 (KST)
- **Submit 1) completed application form (including a project proposal and evidentiary materials), 2) an official letter or certificate of business registration, and 3) a recommendation letter (optional) to [kh.lee@unescoicm.org](mailto:kh.lee@unescoicm.org)**
  - Email Title: “[Open School Partnership Proposal] *Your organisation name*”
  - Ensure all documents are submitted in one PDF file

**Selection process**

- Preliminary screening
  - Applications will be screened based on the following criteria: eligibility, application documents authenticity, and institutional reliability.
- Final selection
  - Shortlisted applications will be evaluated against the following criteria: level of project understanding, project proposal, preparedness, and expected outcomes.
  - \* **Applications from Sub-Saharan regions may be given priority.**
- Notification on selected applications: Tuesday 2<sup>th</sup> April - Thursday 4<sup>th</sup> April, 2024
  - Selected applicants will be notified via email or phone, and those who do not respond to the notification in 48 hours will be considered disqualified.

**Information regarding selection process and conditions of partnership**

- ICM may not select any application if it is not qualified, and has no obligation to notify the applicant.
- ICM shall not in any way be obliged to reveal or discuss with any applicant, how an expression of interest was assessed, or to provide any other information relating to the evaluation or selection process, or to state the reasons for not choosing an applicant for partnership.
- ICM may publish the names of the selected applicants on the ICM website.

**Contact**

- For questions or further information, please contact [kh.lee@unescoicm.org](mailto:kh.lee@unescoicm.org)

Attachment. Application Form (for project proposal and evidentiary materials)